MAKE IN INDIA

एमएमटीसी लि मि टे ड MMTC LIMITED
भारत सरकार का उपक्रम
A GOVT. OF INDIA ENTERPRISE
touching lives, adding value

स्वच्छ भारत
एक कदम स्वच्छता की ओर

PERSONNEL DIVISION
(SC- I SECTION)

No. MMTC/CO/1/P(SC-I)/2021

October 29, 2021

OFFICE ORDER NO. SCI/171/2021

On attaining the age of superannuation, Shri Sanjeev Dua, Chief General Manager, Employee No. 953820, Corporate Office, shall retire from the services of MMTC Limited on 29/10/2021 afternoon (30th & 31st October,2021 being Saturday and Sunday).

As per service records, the date of birth of Shri Sanjeev Dua is 20/10/1961 (Twentieth October, Nineteen Sixty-One).

The correspondence address of Shri Sanjeev Dua after retirement will be as under for all purposes: -

Permanent address	:	C-1/220, First Floor, Janakpuri, New Delhi-110058.
Mobile No.	:	+91-9958289393
E-mail ID	:	alphabet1@rediffmail.com

(A.N. Gaur)
General Manager(P)

To: -

1. Individual Concerned
2. CMD Sectt. /PSs to Directors/Co-ord. to CVO.
3. All CGMs/GMs/AGMs/ DGMs at CO/ ROs/Company Secretary.
4. MD, MTPL, Singapore/ GM(Admn.)
5. GM(Medical)/DGM (CPF A/cs.)/(Protocol)/Chief Mgr.(Estate).
6. Sr. Manager(CPF/RB)/(SC-II)/(IR)/Manager(A&E)/(AR-Cell) /Insurance Cell.
7. Secretary General, Federation of MMTCOA, DRO/ Federation of SC/ST Welfare Association,CO/Secretary General, Federation of Staff Unions,CO
8. Personal File(s) of individual concerned.
9. Time Office/Reception/Telephone Cell
10. Office order file.
11. AGM (Systems) - with a request to hoist the same on MMTC intranet & Employee Corner of MMTC Website.
12. Rajbhasha Prabhag –with a request to translate the order in Rajbhasha.

कोर–1, "स्कोप कॉम्पलैक्स", 7 इंस्टीट्यूशनल एरिया, लोधी रोड, नई दिल्ली–110 003 भारत
Core-1, "SCOPE COMPLEX", 7 Institutional Area, Lodhi Road, New Delhi-110 003 INDIA
दूरभाष / Tel. : 011- 24362200
E-mail : mmtc@mmtclimited.com Website : www.mmtclimited.gov.in

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PERSONNEL DIVISION
(SC- I SECTION)

No. MMTC/CO/1/P(SC-I)/2021 October 29, 2021

OFFICE ORDER NO. SCI/172/2021

On attaining the age of superannuation at 60 years, Ms. Kiran Girotra, Chief Office Manager, Employee No. 903082, Corporate Office, shall retire from the services of MMTC Limited on 29/10/2021 afternoon (30th & 31st October,2021 being Saturday and Sunday).

As per service records, the date of birth of Ms. Kiran Girotra is 15/10/1961 (Fifteenth October, Nineteen Sixty-One).

The correspondence address of Ms. Kiran Girotra after retirement will be as under for all purposes: -

Permanent address	:	D-130, Upper Ground Floor, Pushpanjali Enclave, Pitampura, Delhi-110034.
Mobile No.	:	+91-9971701238 +91-9910041633
E-mail ID	:	kirangirotra61@gmail.com

आनंद गौड़

(A.N. Gaur)
General Manager(P)

To: -

1. Individual Concerned
2. CMD Sectt. /PSs to Directors/Co-ord. to CVO.
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6. Sr. Manager(CPF/RB)/(SC-II)/(IR)/Manager(A&E)/(AR-Cell) /Insurance Cell.
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PERSONNEL DIVISION
(SC- I SECTION)

No. MMTC/CO/1/P(SC-I)/2021 October 29, 2021

OFFICE ORDER NO. SCI/173/2021

On attaining the age of superannuation at 60 years, Shri Baijnath Yadav, Carpenter (MICA), Employee No. 803301, Abhraknagar under Corporate Office has superannuated from the services of MMTC Limited on 29/10/2021 afternoon (30th & 31st October,2021 being Saturday and Sunday).

As per service records, the date of birth of Shri Baijnath Yadav is 04/10/1961 (Fourth October, Nineteen Sixty-One).

The correspondence address of Shri Baijnath Yadav after retirement will be as under for all purposes: -

Permanent address	:	Vill. Kariyabar, P.O. Karma, P.S. & Distt. Koderma, Jharkhand-825409.
Mobile No.	:	+91-9801265416

आनंद गौड़

(A.N. Gaur)
General Manager(P)

To: -

1. Individual Concerned
2. CMD Sectt. /PSs to Directors/Co-ord. to CVO.
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5. GM(Medical)/DGM (CPF A/cs.)/(Protocol)/Chief Mgr.(Estate).
6. Sr. Manager(CPF/RB)/(SC-II)/Abhraknagar/Manager(A&E)/(AR-Cell) /Ins.Cell.
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MMTC LIMITED : CORPORATE OFFICE : NEW DELHI
PERSONNEL DIVISION (SC-I SECTION)

No. MMTC/P(SCI)/1/2019 **Dated : 29.10.2021**

Office Order No. SCI/174/2021

It has been decided with the approval of Competent Authority to transfer Ms. Madhulika Mishra, Emp. No. 964584, Manager from SRO – Bangalore to Corporate Office, New Delhi.

She will handover the charge to her reporting Officer and report for new place of posting on 16.11.2021.

Ms. Madhulika Mishra will be eligible for transfer benefits in terms of para (viii) of IR Circular No. 07/2020 dated 24.07.2020.

(A. N. Gaur)
General Manager (P)

To :

1. Individual concerned
2. CMD's Sectt./PSs to Directors/CVO/Co. Secy.
3. CGMs/GMs CO/ROs
4. DGM (CPF A/cs)/Sr. Mgr(CPF/RB)/Mgr.(AR Cell)/ (A&E)/(Manpower)
5. Secy. Genl Fedn of MMTCOA,DRO/ SC/ST Emp. Wel. Assn., CO/Fedn of MMTCEU,CO
6. AGM (Systems) – with a request to upload the same on MMTC Intranet and Employee Corner of MMTC website
7. Office Order File
8. Time Office